

Pike County Project Development Board

Inaugural Meeting

June 7, 2007, 12:00 p.m.

100 CONSTRUCTION FILE
COUNTY: Pike
FILE CODE: PDB1
SUBMITTED BY: W.T.
DATE: 10/07/07

An Inaugural Meeting of the Pike County Project Development Board was held Thursday, June 7, 2007, at 12:00 p.m., at the Landmark Inn, Pikeville, Kentucky with Garland Vanhook, A.I.A., Administrative Office of the Courts General Manager of Court Facilities, and Pike County Judge/Executive Wayne T. Rutherford presiding. Garland Vanhook called the meeting to order at 12:35 p.m. He offered opening remarks.

Garland Vanhook went on to thank the Honorable W.T. Scott for all his efforts and help in getting the project started. Honorable W.T. Scott stated that he would assist all he could in making the project a success. Garland Vanhook then turned the meeting over to Judge Rutherford.

Judge Rutherford stated that by the authority vested in him as Pike County Judge/Executive and in accordance with directives of the Kentucky Court of Justice, Chief Justice Joseph Lambert, and as further established by a MEMORANDUM OF UNDERSTANDING (MOU) with the Director of A.O.C., and the Pike County Fiscal Court, that he hereby established the Pike County Project Development Board (PDB) as the governing body for the Pike County Judicial Center Project; and further hereby declared this "the inaugural meeting of the Pike County Project

Development Board (PDB)" to be in order; with members present as follows:

CJE Wayne Rutherford – present
Magistrate Jeff Anderson – present
Senior Circuit Judge Eddie Coleman – present
Senior District Judge Darrell Mullins – present
Circuit Court Clerk David Deskins - present
State Bar Association Representative Neil Smith – present
Director AOC Representative Donovan Blackburn – present
Citizen at Large Honorable Charles Lowe, Jr. – present
Garland Vanhook A.I.A AOC General Manager – present
Jeff Lilly AOC Project Manager – present

Judge Rutherford further stated that in accordance with the Kentucky Court of Justice Rules of Administrative Procedure Part X, he was opening the floor to the first order of business.

The first order of business was to seek motion to seat/confirm PDB Chair. AP Part X directs the County Judge/Executive to serve as Chair of PDB, unless unable to serve. Upon motion by Judge Eddie Coleman and second by Neil Smith, the PDB confirmed Judge Rutherford as PDB Chair. MOTION WAS PASSED BY UNANIMOUS VOTE.

The next order of business was to elect/confirm PDB Co-Chair. Upon motion by Neil Smith and second by David Deskins, the PDB confirmed Judge Coleman as PDB Co-Chair. MOTION WAS PASSED BY UNANIMOUS VOTE.

There was no old business as this was the inaugural meeting of this PDB.

The first order of new business was introduced to the PDB by Garland Vanhook. He stated that the PDB needed to establish business procedures and practices to use for maintaining records and minutes and executing general office duty and correspondence. He suggested the PDB adopt the Roberts Rules of Order. Upon motion by Donovan Blackburn and second by Judge Darrell Mullins, the PDB confirmed the adoption of the Roberts Rules of Order. MOTION WAS PASSED BY UNANIMOUS VOTE.

Judge Rutherford discussed hiring a person to keep the public record. Upon motion by Judge Rutherford and second by Judge Coleman, the PDB confirmed Rose Farley, Pike County Fiscal Court Clerk, as the public record keeper. MOTION PASSED BY UNANIMOUS VOTE.

Judge Rutherford said the Fiscal Court would accumulate records. Garland Vanhook said the AOC did not maintain public records and if anyone desired to see the records they could view them at the Pike County Courthouse.

Judge Rutherford went on to say that Rhonda James, Commissioner of Finance for the Pike County Fiscal Court, would keep the financial records for the PDB. Garland Vanhook said she would process paper work and invoices for payment by the AOC.

The County Attorney's office will draft a document to form a Public Properties Corporation.

The next order of business was to seek a motion to advertise for an Architect as set forth in AP Part X. Upon motion by Donovan Blackburn and second by David Deskins, the PDB will advertise for an Architect for the new judicial building for Pike County. MOTION WAS PASSED BY UNANIMOUS VOTE.

The next order of business was to seek a motion to advertise for a Financial Advisor as set forth in AP Part X. Upon motion by Neil Smith and second by Judge Mullins, the PDB will advertise for a Financial Advisor for the new judicial building for Pike County. MOTION PASSED BY UNANIMOUS VOTE.

The next order of business was to seek a motion to advertise for a Construction Manager as set forth in AP Part X. Upon motion by Jeff Anderson and second by Neil Smith, the PDB will advertise for a Construction Manager for the new judicial building for Pike County. MOTION PASSED BY UNANIMOUS VOTE.

Judge Rutherford suggested that the members of the PDB visit other justice buildings before hiring an architect. Garland Vanhook said the PDB needed to analyze and narrow down the applicants for this position and then visit some of the buildings they have designed.

Judge Rutherford asked the PDB to establish a date for a public hearing date for the purpose of receiving and discussing site proposals as set forth in AP Part X. The 7-21 rule will be used when advertising.

Upon motion by Judge Mullins and second by Donovan Blackburn, the PDB will advertise a public hearing for June 26, 2007 at 5:00 p.m. in the Pike County Fiscal Court Room to receive and discuss site proposals for the new judicial building for Pike County. MOTION PASSED BY UNANIMOUS VOTE.

Garland Vanhook discussed and stressed the importance for the PDB to understand the program and budget approved by the legislature. Upon motion by Neil Smith and second by David Deskins, the PDB will acknowledge the budget and scope of the project set forth by the legislature. MOTION PASSED BY UNANIMOUS VOTE.

Judge Rutherford asked the PDB to schedule and establish goals starting with a time line.

Garland Vanhook said bond money would be available July 2008.

Judge Rutherford informed the Board of his dislike for change orders and suggested that we not have any.

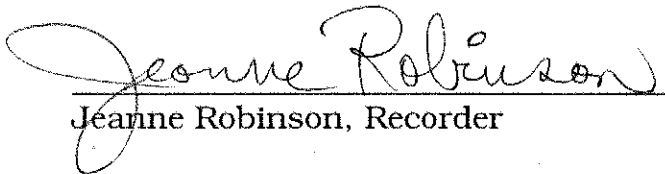
Judge Rutherford called for public comments. John Henry Smith, bailiff for Judge Coleman said he felt the PDB had just had a good meeting and he knew they would build a great judicial building for Pike County.

The PDB discussed the announcement of the next regular meeting. After much consideration, the PDB decided to have regular meetings the first Thursday of every month at 5:00 p.m., in the Pike County Fiscal Court Room. Upon motion by Donovan Blackburn and second by Judge

Mullins, the PDB will announce their regular meetings for the first Thursday of every month at 5:00 p.m. in the Pike County Fiscal Court Room. MOTION PASSED BY UNANIMOUS VOTE.

Judge Rutherford asked if anyone had any additional business or comments. No additional business or comments were made. Judge Rutherford adjourned the meeting at 1:20 p.m.

Respectfully submitted,



Jeanne Robinson, Recorder